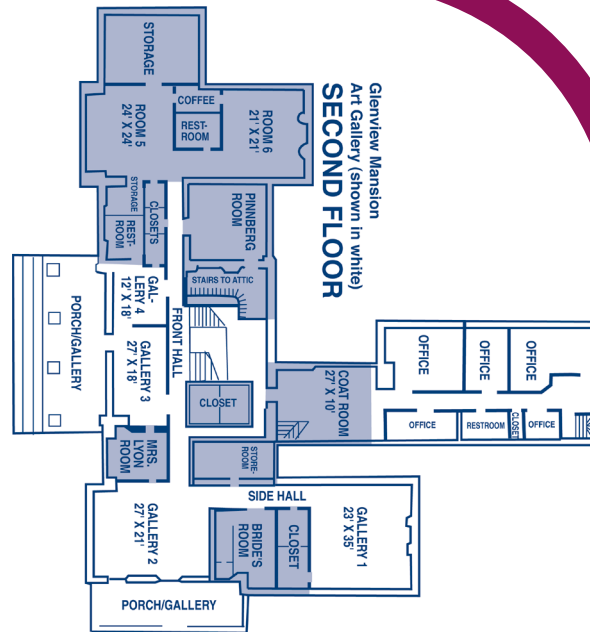


GLENVIEW MANSION ART GALLERY EXHIBITIONS CALL FOR ENTRIES 2015

Gallery Space:

The accompanying floor plan denotes exhibition space in the Glenview Mansion Art Gallery. This second floor gallery is accessible by stairs and elevator. Exhibition space is restricted to Gallery Rooms 1, 2, 3 and 4, connecting hallways and two glass-enclosed porches. The total gallery wall space can easily accommodate 50-80 averaged sized wall pieces and/or a large number of free-standing works. All windows have protective UV film to prevent sun damage.



Call for Entries 2015



Glenview Mansion Art Gallery Exhibitions

Name of individual/group _____

Number of artists in group _____

Contact Person _____

Address _____

State _____ Zip _____

Work # _____

Home # _____

E-mail _____

Exhibiting space desired: ☐ Entire gallery ☐ 1/2 gallery ☐ 1/3 of gallery

Months available: (check ALL appropriate boxes)

☐ January ☐ February ☐ April ☐ June ☐ July

☐ August ☐ September ☐ October ☐ November

Exhibited artwork media _____

Title/Theme of exhibit _____


**City of
Rockville**
Get Into It
Glenview Mansion Art Gallery
at Rockville Civic Center Park
603 Edmonston Drive
Rockville, Maryland 20851

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 **City of
Rockville**
Get Into It

www.rockvillemd.gov/arts/exhibits.htm

The City of Rockville celebrates its commitment to the arts through programs that reflect the diversity and vitality of the community. It is with great pride that the Glenview Mansion Art Gallery continues to showcase the finest artists in the region.

ELIGIBILITY: Open to all artists living and/or working in the greater metropolitan area of Washington, D.C. Note: Former Glenview Mansion Art Gallery exhibitors must wait two years before reapplying (2013 gallery exhibitors may apply in 2015 for opportunities in 2016.)

SELECTION PROCESS: All submissions will be reviewed by Gallery staff and an esteemed jury panel consisting of artists and art professionals. The panel will select artists and create exhibits to be placed into the 2015 calendar schedule by the gallery director. An exhibit may reflect selection of one or more applicants.

CALENDAR:

Entries Due by January 19, 2014

Exhibit Selection by February 7, 2014

Artist Notification by February 11, 2014

TERMS FOR EXHIBIT: Display area is restricted to gallery walls and pedestals. Room installations must comply with restrictive house rules. (No nails are allowed in the gallery's plaster walls or hardwood floors. No painting of the walls is permitted.) All wall-displayed works of art must be suitably presented and equipped to be hung from the gallery's rod hanging system. A framed work with a secure wire on the back is preferred. Other presentation options, per the gallery director's approval, are accepted. Gallery pedestals will be provided to meet most display needs for free-standing works. →

FOR MORE INFORMATION:

Send questions directly to Julie Farrell, Arts Programs Specialist, email: jfarrell@rockvillemd.gov.

Transportation for delivery and pick-up of artwork is the responsibility of the artist(s). A hand truck is available to move artwork from the drop-off point to the gallery. *Please note: Gallery staff is not available to assist with delivery or removal of artwork.* Installation of the works of art is the responsibility of the gallery director, unless an alternate agreement is reached by the artist and gallery director. Works exhibited are subject to approval by the gallery director.

SALES: The City of Rockville will receive a 20 percent commission on all sales. Sales must go through the gallery director. Works may be "not for sale" at the direction of the artist.

INSURANCE: All works of art will be insured from theft and damage while on display for the duration of the exhibit in accordance with the City of Rockville policy: \$100,000 maximum per show, \$10,000 limit per individual artwork. It is recommended that works of art over \$5,000 be appraised prior to exhibiting in order to substantiate value for full insurance coverage.

PROMOTION: Glenview Mansion Art Gallery website will showcase each exhibit at www.rockvillemd.gov/arts. The City of Rockville will also promote through: An opening reception, printed invitations/postcards, press releases to area media, as well as listings in City publications/calendars.

GALLERY HOURS: Monday, Wednesday, Friday, 9 a.m.-4:30 p.m.; Tuesday & Thursday, 9 a.m. -9 p.m.; Opening Sundays, 1:30-3:30 p.m.; Closed official City holidays. During some regular gallery hours and many of the non-gallery hours, Glenview Mansion is used for special events, ↓

receptions, meetings, weddings, conferences, etc. The gallery is made available for Glenview Mansion guests at all of these events. Posted gallery hours guarantee front door access for the public.

ALL ENTRIES MUST INCLUDE THE FOLLOWING:

- \$50 Application Fee: By check and made payable to the "City of Rockville."
- Images of your works of art: Individual applicants may include 12 images burned onto a CD-R or CD-RW. Groups may include 2 images per person. All images will be projected for the selection panel. All images should be representational of the work proposed for the exhibit.
- All images must be of high resolution, only .jpeg, and .tiff, are acceptable.
- Each image should be identified in the following manner: Last name_title_dimensions_media.
- CD must have your name on it to avoid any confusion during handling.
- Image List: Includes artist name, title of work, dimensions, medium and year completed for each image submitted.
- Resumé: Of individual artist(s) or group applying for consideration.
- Self -Addressed Stamped Envelope: For return of all materials. Once selection is complete, all materials will be recycled unless a self addressed, stamped envelope is included.

APPLICATION DEADLINE:

5 p.m., Friday, January 19, 2014

Mail/deliver completed application to:
Glenview Mansion Art Gallery,
Attn. Julie Farrell,
Rockville Civic Center Park, 603
Edmonston Drive, Rockville, MD 20851

LEARN MORE ONLINE OR CALL:

Rockville Website: www.rockvillemd.gov/arts
Rockville Arts Division: 240-314-8682